



MONITORING AND ASSESSMENT OF MEA IMPLEMENTATION AND ENVIRONMENT TRENDS IN ANTIGUA AND BARBUDA

Cross-Cutting Capacity Development (CCCD) Project

SECOND MEETING

STAKEHOLDER WORKING GROUP ON RIO CONVENTIONS

6th February 2019

Workshop Report

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ACRONYMS AND ABBREVIATIONS

APR	Annual Progress Report
CCCD	Cross-Cutting Capacity Development
DOE	Department of Environment
EIMAS	Environmental Information Management and Advisory System
EPMA	Environmental Protection and Management Act
GEF	Global Environment Facility
GIS	Geographic Information Systems
MEA	Multilateral Environmental Agreement
M&E	Monitoring and Evaluation
MRV	Measurement, Reporting, and Verification
NGO	Non-Governmental Organization
NEIS	National Environmental Information System
NSDI	National Spatial Data Infrastructure
OECS	Organization of Eastern Caribbean States
PMC	Project Management Committee
PMU	Project Management Unit
PSA	Public Service Announcement
SER	State of the Environment Report
SIRF	Sustainable Island Resource Framework
SMD	Survey & Mapping Division
TNA	Training Needs Assessment
UNDP	United Nations Development Programme

SUMMARY OF SESSIONS

The Department of Environment convened the first interagency working group meeting for the Rio Conventions for 2019 under the <u>Global Environment Facility (GEF)-funded</u> <u>project "Monitoring and Assessment of MEA Implementation and Environmental Trends in Antigua and Barbuda</u>". This Cross-Cutting Capacity Development (CCCD) project is dependent on the commitment and collaboration from key agencies involved in managing environmental and other types of data in the country.

The project team presented and discussed the 2019 work plan for the project. Discussions also focused on scheduled activities, including finalizing the core set of environmental indicators, strengthening inter-agency protocols for data sharing, improving the technological infrastructures of partner agencies, developing and implementing training activities and launching a public awareness campaign.

The attendance sheet was circulated amongst the participants at the start of the meeting and there was a call for a modification to the agenda. It was suggested that Session 4 precede Session 3 and this was accepted by the participants.

Session 1- Official Opening and Introduction to Project Strategy and Approach

Session 1 was facilitated by Jason Williams, CCCD Project Coordinator and Data Manager at the Department of Environment (DOE). The session started with welcome remarks from the Department of Environment and a summary of the project.

The participants were reminded of the project arrangements, components and major deliverables. These include descriptions of the relationship between the Project Management Committee, Project Management Unit and the Technical Advisory Committee. The first component of the project focuses on identifying environmental indicators to monitor and establish a National Environment Information System (NEIS), while the second component will demonstrate how the NEIS can be used to improve national systems and assist in reporting on the Rio Conventions. The main deliverables of the project are:

- strengthening institutional mechanisms to more effectively access data and information;
- improving commitments to the Rio Conventions by better information management
- installing the National Environmental Information System (NEIS) and training, and;
- capacity building to improve national reporting to the 3 Rio Conventions.

SESSION 2-2019 Workplan And Training Needs Assessment

This session included some discussions led by Mr. Williams. The participants were each provided with a copy of the updated 2019 workplan (Annex 3), which outlines the activities that are scheduled for the year.

Output 1.4 and Output 1.5 refer to the strengthening of existing data management systems and conducting learning-by-doing training activities, respectively. The participants were introduced to the Training Needs Assessment (TNA) and Data Gap Analysis survey form. The objectives of this survey are to:

- identify training needs of agencies to inform the development of the training program, and;
- shortlist agencies that can benefit from technological upgrades to their data management systems.

Each agency was given a timeline of two weeks to submit the TNA/Data Gap Analysis forms. The CCCD project coordinating team will then compile a report of the submissions along with recommendations for the next steps.

SESSION 3- Institutional Arrangements and Inter-Agency Agreements

This session was facilitated by the representative from the Survey and Mapping Division (SMD), Surveyor Andrew Nurse. Mr. Nurse presented on the efforts accomplished by the SMD regarding the establishment of the National Spatial Data Infrastructure (NSDI) for Antigua and Barbuda. This included a summary of the components of the NSDI, the organizational and governance structure, the Spatial Data Committee and next steps. During the presentation, he also provided some background on the history of the former GIS Committee and efforts to revive it.

SESSION 4- Generate, Access and Use Information And Knowledge

Ezra Christopher, Monitoring & Evaluation (M&E) Consultant, led the discussions in this session. She presented on the DOE's plans for the State of Environment Report (SER) in compliance with Part IX of the Environmental Protection and Management Act (EPMA, 2015). Output 2.2 of the CCCD Project aims at delivering the country's first SER and the work is scheduled to start this year. Ms. Christopher provided an overview of the format for this report and the type of information that it could contain, including data on natural and cultural heritage, socio-economic matters, and environmental outlooks.

The second part of this session was dedicated to the public education and information campaign. Ms. Christopher presented a draft of the communication plan that is presently under development by the project coordinating team and the DoE's communication and outreach officers. It aims to deliver on the communication needs of the project by:

- targeting specific national stakeholders with a view of advancing the objectives of the Rio Conventions;
- demonstrating the relevance of the Rio Conventions in promoting sustainable development;
- demonstrating how the Rio Conventions align with national priorities;
- encouraging stakeholders to take action and to meet targets and goals;
- transmitting core messages of the campaign to audiences through a variety of communication channels, and;
- promoting the benefits and uses of the NEIS.

SESSION 5- Other Project Matters

Project Assistant, Ms. Crystal Wilson led discussions during the final session. She presented each participant with a copy of the "Commitment of Support" (Annex 5) form. The main purpose of this is to confirm participating agencies and to identify a focal point from each agency who will be attending project activities on their behalf.

Closing

M&E Consultant, Ezra Christopher officially closed the stakeholder working group workshop. She acknowledged that the number of participants was less than anticipated, however, she thanked the attendees for their participation and for contributing to the productive discussions.

ANNEX 1- Agenda









MONITORING AND ASSESSMENT OF MEA IMPLEMENTATION AND ENVIRONMENTAL TRENDS IN ANTIGUA AND BARBUDA Cross Cutting Capacity Development (CCCD) Project

 Time:
 9:00 am - 12:00 pm

 Date:
 February 6, 2019

 Location:
 Department of Environment (DOE) Conference Room

 Botanical Gardens, St. John's, Antigua

 Event Type:
 Stakeholder Working Group for the Rio Conventions

Time	AGENDA ITEMS				
Session 1: Opening					
9:00-9:30	Opening and Welcome: Jason Williams, Data Manager of the Data Management Unit Welcome remarks Presentation of workshop objectives 				
	Statement on expected outcomes Session 2: 2019 Workplan & Training Needs Assessment				
9:30-10:00					
9.50-10.00	Jason Williams, Data Manager of the Data Management Unit Discussion: The project team will present on the updated 2019 workplan for the CCCD project outlining the main activities. The training needs assessment will also be shared with the stakeholders.				
10:00-10:15	COFFEE BREAK				
	Session 3: Generate, access and use information and knowledge				
10:15-10:45	 Ezra Christopher, M&E Consultant Discussion: The project team will lead discussions on the following: plans for the State of the Environment report the communications plan for the project that was developed by the Education & Communications team 				
	Session 4: Institutional Arrangements and Inter-agency Agreements				
10:45-11:30 Andrew Nurse, Surveyor, Survey & Mapping Division Discussion: A GIS Committee was established a few years ago with participation from se agencies within the government system. The main function of the committee was to pro- oversight for GIS development in Antigua & Barbuda. The Survey & Mapping Division, wi support from the DOE, is aiming to re-convene the committee which will support the pro-					
	Session 5: Other Project Matters				
11:30-11:45	Jason Williams, Data Manager of the Data Management Unit Discussion: The project team will lead discussions on the following: • CCCD commitment letter • Any other business				
11:45-12:00	CONCLUSION AND NEXT STEPS				

ANNEX 2- List of Participants







MONITORING AND ASSESSMENT OF MEA IMPLEMENTATION AND ENVIRONMENTAL TRENDS IN ANTIGUA AND BARBUDA Cross Cutting Capacity Development (CCCD) Project Date: 6th February,2019 Location: Department of Environment Conference Room Time: 9:00am – 2:00pm

NAME	DESIGNATION	AGENCY	EMAIL	PHONE NUMBER	SIGNATURE
JOYCELYN Humphreys	Project Manager	GARD Center	jhumphreys egarde, org	463-4121	A046.
VKaboo BRann	Community Dutkeoch	DOE	Maboo Bound ab. gov. ag		-
Tohambay Smith	Boord Member	EAG	EAGANTIQUE & gmail. Com	462-6236	THE
Indrew Nurse	Surveyor	Survey & Mapping Div.	Andrew. Nurse Qab. gov. Ag	770-8186	A
Riscilla Nicholas	Planning Officer	White of Education	Prisca 143 @ hotmail. com	722 4129	P
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rIF JONAS	A&B +B Hetwork Me	haven ALBTB	Ari F. JONAS & + VANSFORTROATDANU.	con 464-4036	as
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ANNEX 3- 2019 Workplan

ANNUAL WORK PLAN

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ANNEX 4- Training Needs Assessment and Data Gap Analysis



MONITORING AND ASSESSMENT OF MEA IMPLEMENTATION AND ENVIRONMENTAL TRENDS IN ANTIGUA AND BARBUDA Cross Cutting Capacity Development (CCCD) Project



TRAINING NEEDS ASSESSMENT AND DATA GAP ANALYSIS

The Data Management Unit within the Department of Environment is conducting a technical training needs assessment and data gap analysis as part of its Global Environmental Facility (GEF)-funded Cross-Cutting Capacity Development Project: "Monitoring and Assessment of Multilateral Environmental Agreements (MEAs) Implementation and Environmental Trends in Antigua and Barbuda." This project activity will identify the training needs for government staff in various ministries and agencies and also for selected non-governmental organizations. Additionally, the activity will identify data and technology needs for these institutions.

Findings from the assessment will support the design of training programmes that will focus on data and information management. The information collected will also be used to identify agencies that will benefit from data and technological support. The long-term goal of the project is to establish a National Environmental Information System (NEIS), which will serve as a data platform to help support environmental management and decision-making.

BACKGROUND INFORMATION	
Organization Name	
Head of Organization	
Name of Employee completing the form (if different from above)	
Designation	

1. Provide a summary of the data generated by the Organization.

2. How many technicians are involved in the data generating activities/processes?

3.	What type of da	ta is being generated?			
	Quantitative	Qua	alitative	Both	

- 4. Is the data generated available spatially, GIS or otherwise? Yes No
- List the current software and hardware that are being used and directly available for data management in the agency.

SOFTWARE	HARDWARE

 List specific training needs that would assist your staff in performing their data management tasks more efficiently.

7. List the relevant software and hardware needs of your agency.

3.	Is the agency willing to share the data to support the NEIS? Yes No Willing to discuss
Э.	Additional comments:

Head of Agency (signature)

Date

ANNEX 5- Commitment of Support



MONITORING AND ASSESSMENT OF MEA IMPLEMENTATION AND ENVIRONMENTAL TRENDS IN ANTIGUA AND BARBUDA Cross Cutting Capacity Development (CCCD) Project



Commitment of Support

The Department of Environment (DOE) is implementing a Global Environmental Facility (GEF)-funded Cross-Cutting Capacity Development Project: "Monitoring and Assessment of Multilateral Environmental Agreements (MEAs) Implementation and Environmental Trends in Antigua and Barbuda." The objective of the project is to assist Antigua and Barbuda to meet and maintain global environmental priorities within the framework of national development priorities. This requires the country to have the capacity to coordinate efforts, as well as best practices for integrating global environmental priorities into planning, decision-making, and reporting processes.

The specific outputs of the project are:

- · Developing a set of core results-based environmental indicators .
- Establishing institutional arrangements and inter-agency agreements on information management, i.e. Geographic Information Systems (GIS) Unit ٠
- Designing, implementing and training on a National Environment Information System (NEIS)
- Developing a sustainable financing and management strategy for the NEIS
- Producing a State of the Environment Report (SER) .
- Utilizing the NEIS for Multilateral Environmental Agreement reporting and launching a public information campaign on the NEIS

This commitment of support is a notification that our organization will participate in the project's activities and provide the necessary technical guidance for its implementation.

Head of Agency (signature)